



# Aussintech

Australian Services in Innovation & Technology

Calle 13 No. 63 - 38 Of. 101 Bogotá - Colombia

PBX+57(1) 2615346 Fax+57(1) 2621816

www.aussintech.com

info@aussintech.com



## Australian Internships

YOUR CAREER STARTS HERE

### About Us

- Australian Internships is a private company committed to arranging internships for international University students and young professionals.
- Our team is committed to extending your skills and educational history, through matching you to a suitable Australian Organization.
- The purpose of the Australian Internships Program is to provide a unique international training experience, designed for candidates pursuing a career in their chosen field.

### Facts about an Internship in Australia

- An Internship can run for as little as 6 weeks, or for as long as 52 weeks.
- All Internships are Non-Paid professional training positions.
- Academic Credit may be obtained.
- Internships are available Australia wide.
- Internships are available in all academic fields.
- Applicants must be between 18 and 30 years.
- English courses can be a great opportunity to improve or refresh your English before you start your internship.

### Advantages of an Internship

- Internationalise your Résumé.
- Gain valuable experience in your academic field.
- Obtain credit for your existing studies.
- Develop workplace English skills.
- Form alliances with International Companies.
- Gain recognition within your Profession.
- Improve your career opportunities.
- Develop an appreciation for the Australian work ethic and labour procedures.

**Australian Internships**  
Your career starts here.

PROFESSIONAL PROGRAM



## >>>HOW TO APPLY FOR YOUR INTERNSHIP

Complete Australian Internships (AI) **Application Form** and submit to [admissions@internships.com.au](mailto:admissions@internships.com.au) along with **Resume** and **Letter of Objectives**.  
**Deposit of \$500** required to activate the program.

Pre-screening Interview  
with AI Admissions

Team Accept/Decline

Research and negotiation with host organisations commences

Applicant profile sent to Host Organisation – you may be required to **participate in a telephone interview with company**

Host Organisation Approval

**Training Agreement signed  
by all parties**

Outstanding **fees paid**

Visa application submitted to DIMIA

Visa Processing time of 4 to 6 weeks

Visa Approval

Intern **confirm travel** arrangements

Intern **arrives in Australia**

Option – **English Language studies** prior to internship commencement

**Intern commences** their program

Your Client Service Officer will maintain regular contact with you.

Feedback and Evaluation documents completed and returned to **Australian Internships**

**CONGRATULATIONS –  
Your Certificate is awarded**

### Client Requirements

- A completed Australian Internships application form with AUD\$500 deposit.
- Current Résumé or Curriculum Vitae via e-mail.
- Statement of your work objectives and how the possibility of an internship would relate to your current studies or occupation, via e-mail.
- Details of your completed or current studies with academic results from your University.
- Evidence of financial stability for your stay in Australia. This may include a copy of a bank statement or a letter of financial support from a family member. A rough guide is AUD\$1000 for each month.
- A 4 month lead time.
- A high level of English language proficiency is required prior to your work placement.
- Evidence of medical, accident, travel, and personal liability insurance.

### Visa

The Australian Internships Program has been approved by the Department of Immigration and Multicultural and Indigenous Affairs for the Special Program 416. Visa processing time can take 4 to 6 weeks depending on the time of year. Please be aware that we recommend that you do not book your flight until you have received your Visa approval.

### Insurance

Australian Internships can provide all participants completing an Internship with Medical, Accident, Travel and Personal Liability Insurance for the duration of their internship.

### Homestay and Airport Pick Up

Homestay and Airport Pick up may be arranged in all major locations throughout Australia. Although prices differ from city to city, generally they are always affordable and a great way to experience the real Australian Culture. 4 weeks advance notice is required for all homestay bookings.

### Cambridge Certificate

Cambridge International Examinations provide International students with an independent assessment of their language skills in the workplace. This comprises of a non exam based written application for either the Standard or the Advanced certificate which is assessed by the examination board. A certificate or Diploma according to the level applied for is then issued.

The benefits of taking the Certificate of Work Experience for international internship students is enormous. Firstly, it provides independent assessment of your language skills in the workplace without you having to take a language course followed by examinations. Secondly, it proves your language and professional skills are proficient enough to successfully complete an internship in the international market and finally is attractive to future employers when demonstrated on your CV.